Fee Schedule			
Meeting without Meal (Includes Cleaning Fee)	Length of Time	<u>Fee</u>	
1 <sup>st</sup> Floor Concession Area (Includes 48 Seats)	4 Hours	\$200.00	
2 <sup>nd</sup> and 3 <sup>rd</sup> Floor Area (Includes 60 Seats)	4 Hours	\$250.00	
2 <sup>nd</sup> and 3 <sup>rd</sup> Floor Area (Includes 120 Seats and 4 Rectangles)	4 Hours	\$325.00	

Fee Schedule			
Meeting with Meal (Includes Catering Kitchen and Cleaning Fee)	Length of Time	<u>Fee</u>	
1 <sup>st</sup> Floor Concession Area (Includes 48 Seats)	4 Hours	\$250.00	
2 <sup>nd</sup> and 3 <sup>rd</sup> Floor Area (Includes 60 Seats)	4 Hours	\$300.00	
2 <sup>nd</sup> and 3 <sup>rd</sup> Floor Area (Includes 120 Seats and 4 Rectangles)	4 Hours	\$375.00	

Fee Schedule			
Large Event (Includes Catering Kitchen/and Cleaning Fee)	Length of Time	<u>Fee</u>	
2 <sup>nd</sup> and 3 <sup>rd</sup> Floor Area (Includes 120 Seats and 4 Rectangles)	All Day of Event	\$1,200.00	
Decorating Day for 2 <sup>nd</sup> and 3 <sup>rd</sup> Floor Area	Day Prior to Event	\$200.00	

Fee Schedule		
	Fee	
Alcohol Fee	\$150.00	
Sound System	\$50.00	

## **Security/Damage Deposit**

\$200.00 per contract

(Returnable within 5 working days after last usage-if damage occurs, this fee will be forfeited and additional charges may be levied.)

**NOTE**: One-half of event fee total plus all of the security deposit is required at time of booking and remainder is due 10 days prior to the booking date. Failure to do so will cause forfeiture of the booking fee and loss of booking date.

Rental fee, security fee, cleaning fee, alcohol fee, and sound fees should all be paid separately.

Lessee	Date
Lessor	Date